

# Sunrise Lakes Homeowners Association, Inc.

## BOARD OF DIRECTORS MEETING

Tuesday, June 27, 2023 7:00 PM

Virtual Teams Meeting

### MEETING MINUTES-draft

**Attendees:** Tracy Van Asten- Vice President  
Joe Martin- Treasurer  
Jasmine Graham-Secretary  
Don Andersen-Director

Tracy Van Asten called the meeting to order at 5:49 PM. Quorum was attained by presence of 4 board members. Notice was posted on Tuesday, June 20<sup>th</sup> via signs at all entrances.

**Manager's Report:** The manager's report was briefly discussed along with the maintenance update.

### Old Business:

- Janitorial Service Bids, **Joe Martin motioned to approve the bid for B&C Janitorial for 3 trips per week in the Summer and 2 in the Winter.** Jasmine Graham seconded, All in favor. Motion carried.
- Landscape Services, **Don Andersen motioned to approve the contract from Land and Lakes for Landscape service at \$1550.00 per month.** Tracy Van Asten seconded the motion, all in favor, motion carried.
- Pond Maintenance services, **Joe Martin motioned to approve the Land and Lakes Contract for pond maintenance at \$155 per month.** Tracy Van Asten seconded the motion, all in favor, motion carried.
- Jasmine Graham gave an update on the decorating committee and the search for Volunteers.
- Joe Martin gave an update on the traffic study being conducted by the county.

### New Business:

- Yard of the Month, **Joe Martin motioned to approve a yard of the month program that will consist of purchasing a real estate style sign for the community.** Tracy Van Asten seconded the motion, all in favor, motion carried.
- Joe Martin requested that future agendas a section be added for board member input. Don Anderson suggested this section be called Matters of the board instead of Board Reports.

**Owner Forum:** Owners were allowed to speak on Agenda items for 3 minutes.

**Next Meeting Date:** The board agreed that a teams meeting is the best way to get resident participation and that future meetings would be conducted on the last Tuesday of each month. Next meeting is July 25<sup>th</sup> at 7:00 PM, via Microsoft Teams.

**Adjournment:** **Don Andersen motioned to adjourn at 8:27 pm,** Joe Martin seconded the motion, all in favor, motion carried.